



MINUTES
BOARD OF LIVESTOCK MEETING
 OCTOBER 21, 2015
 Capitol Meeting Room 335
 Helena, MT

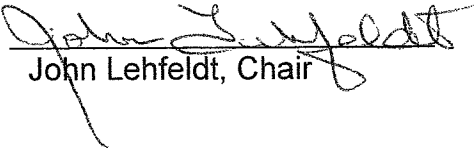
Wednesday	
Call to Order:	Chair John Lehfeldt at 8:30 AM
Board Members Present:	
	John Lehfeldt, Chair (sheep producer) Brett DeBruycker (cattle producer) Ed Waldner (swine producer) John Scully, Vice-chair (cattle producer) Nina Baucus (cattle producer) Lila Taylor (cattle producer)
Staff Present:	
	Dan Turcotte, Milk & Egg Bureau Gary Hamel, Meat Inspection George Harris, Centralized Services Bill Layton, Diagnostic Laboratory (present by phone for his section only) Marty Zaluski, Animal Health Tahnee Szymanski, Animal Health Eric Liska, Animal Health George Edwards, Livestock Loss Board Evan Waters, Centralized Services Laura Hughes, Brands Enforcement Marty Clark, Brands Enforcement Rob Stutz, Legal Services Ben Reed, Legal Services
Public Present:	
	John Steuber, USDA Wildlife Services Pat Murdo, Legislative Services Jeanne Rankin, rancher/Montana Veterinary Medical Association Maggie Nutter, rancher, Marias River Livestock Association Tom Bears, Core-Mark Tim Gill, Montana Livestock Ag Credit & Long Range Planning Comm. Les Graham, Montana Livestock Markets Association Matt Volz, Associated Press Jim Brown, Montana Woolgrowers Association Representative Vince Ricci

Audio Meetings: *These minutes are in outline form only. They provide a list of participants and a record of official action taken by the board. A brief summarization of each action taken is provided for*

clarification. The link to the audio recording of the meeting is available on the Department of Livestock website, liv.mt.gov listed under Agency Information, then click on Board of Livestock

8:40 AM	Approval of August 17 & 18, September 21 & 22, September 25 BOL meeting minutes	
	Motion/Vote: John Scully moved to amend the September 21 and 22 minutes to add the two motions on the 21st which were recorded in the hard copy but not recorded on the audio/video portion. Lila Taylor seconded. The motion carried.	
	Motion/Vote: John Scully moved to approve August 17 & 18 minutes as presented. Ed Waldner seconded. The motion carried.	
	Motion/Vote: John Scully moved to accept the September 25 minutes as presented. Lila Taylor seconded. The motion carried.	
9:00 AM	Approval of interim Board Chair action: Request to fill vacancy in Milk & Egg Bureau due to an unexpected resignation.	
	Motion/Vote: Lila Taylor moved to authorize hiring to fill this position. Nina Baucus seconded. The motion carried.	
9:10 AM	Information: The board reviewed the changes as recommended and during discussion for the Procedure & Guidelines document.	
	Motion/Vote: John Scully moved to approve the changes to the Procedure and Guidelines as recommended. Nina Baucus seconded. The motion carried.	
9:20 AM	Reports from Budget Committee and Personnel Committee	
9:30 AM	Public Comments:	Marty Clark, Brands Enforcement Maggie Nutter, Marias River Livestock Association Les Graham, Montana Livestock Market Association Jeanne Rankin, Montana Veterinary Medical Assn.
9:45 AM	Request from the Board: A copy of this year and last year Beef Council contract be sent to each board member.	
10:20 AM	Recessed for Earthquake Drill	
10:51 AM	Reconvened	
11:07 AM	Information: The board deferred setting the 2017 Per Capita to this meeting.	
11:56 AM	Motion/Vote: Brett DeBruycker moved to set Per Capita at 3% for cattle and 13% on all other. The motion was withdrawn for lack of a second. Motion/Vote: John Scully moved to set the 2017 Per Capita fee to	

	Motion/Vote: John Scully moved to set the 2017 Per Capita fee to 5% across the board. Lila Taylor seconded. The motion carried with Brett DeBruycker voting no.	
11:57 AM	Public Comment	Pat Murdo, Legislative Finance Committee
11:59 AM	Lila Taylor requested that the Per Capita motion in the September meeting minutes be corrected to \$2.19 for cattle not \$2.20.	
12:04 PM	Information: Diagnostic Lab report by phone call from Dr Layton - discussion and request for authorization to provide equity among lab employees through pay increases.	
	Motion/Vote: John Scully moved to allow the Diagnostic Lab to raise pay as presented. The motion was withdrawn pending consult with HR personnel .	
12:25 PM	Recessed for Lunch	
1:04 PM	Reconvened	
	Brands Enforcement request to fill vacancies in Markets for fall run.	
1:49 PM	Public Comment:	Jim Brown, Montana Woolgrowers Assn., made comments regarding the use of per capita funds for predator mitigation.
1:50 PM	Motion/Vote: John Scully moved to approve hiring of positions for the markets subject to FTE and budget constraints. Nina Baucus seconded. The motion carried.	
2:15 PM	Longevity Pin Presentations: 5 years	Dr Eric Liska Leslie Doely Dr Tahnee Szymanski
2:30 PM	Information: Revisit pay raises for the diagnostic lab.	
	Motion/Vote: Brett DeBruycker moved to level the base pay status for all supervisors in the lab. John Scully seconded. The motion carried.	
3:04 PM	Recess	
3:15 PM	Reconvene	
3:18 PM	Information: Dr. Zaluski request to fill the Import Office vacancy created by a compliance tech going to Milk & Egg.	
	Motion/Vote: John Scully moved to authorize filling the vacancy as requested. Lila Taylor seconded. The motion passed.	
4:00 PM	Public Comment:	Representative Vince Ricci Tom Bears, Core-Mark Ben Reed, legal counsel MDOL Maggie Nutter, Marias River Livestock Assn.

4:30 PM	Next Meeting Date: November 23 & 24, 2015 - place to be determined.
4:32 PM	Information: Administrative Rule change for 32.2.406 Licensee Assessment -increase on fees recommended.
4:35 PM	Motion/Vote: John Scully moved to authorize publication of Notice of Proposed Amendment on the fee assessments as proposed. Lila Taylor seconded. The motion passed.
4:42 PM	Motion/Vote: John Scully moved that Dan Turcotte conduct the analysis required regarding impact on small business. Lila Taylor seconded. The motion carried.
5:00 PM	Information: The board discussed job descriptions for the vacant Brand Enforcement Administrator and the Executive Officer.
5:10 PM	Motion/Vote: Brett DeBruycker moved that the board adopt the Brands Enforcement job description as discussed with additions. Ed Waldner seconded. The motion carried.
5: 15 PM	Motion/Vote: John Scully moved to authorize a salary range, closing date and post (with Brett working with Sheila in HR to post.) Ed Waldner seconded. The motion carried.
	Copies of the final job description to go to all board members.
5:19 PM	Discussion of Executive Officer job description
5:40 PM	Information: Proposed changes on Brands Enforcement job description.
	Motion/Vote: Brett DeBruycker moved to strike "five years' experience" (under education) and add "or able to become certified within 6 months of hiring" after POST certified. Nina seconded. The motion carried.
5:45 PM	Return to Executive Officer job description.
	Motion/Vote: Brett DeBruycker moved to approve the Executive Officer job description as amended. Lila Taylor seconded. The motion carried.
5:50 PM	Adjourned
	 John Lehfeldt, Chair