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# STATE OF MONTANA

STEVE BULLOCK, GOVERNOR

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## DEPARTMENT OF LIVESTOCK

PO BOX 202001  
HELENA, MONTANA 59620-2001  
FAX (406) 444-1929  
www.liv.mt.gov



Animal Health Division (406) 444-2043  
Brands Enforcement Division (406) 444-2045  
Centralized Services Division (406) 444-4994  
Executive Office/Board Of Livestock (406) 444-7323  
Meat & Poultry Inspection Division (406) 444-5202  
Milk & Egg Bureau (406) 444-9761

## Montana Electronic Certificate of Veterinary Inspection (mCVI) End-User Agreement

The purpose of this agreement is to maintain consistency and uniformity in the use of the Montana electronic Certificate of Veterinary Inspection (mCVI) by Montana accredited veterinarians. Please read through the following terms of agreement carefully. By signing this agreement, you are responsible for the following terms:

1. **Required Fields.** Fields with an Astrix are required on the mCVI to maintain uniformity in data collection, integration into data management systems and to meet USDA standards.
2. **Distributing to Veterinarians.** The mCVI will only be distributed to deputy state veterinarians who have watched the training video and completed the brief phone conformation with Sara Starkey at 406-444-1587.
3. **Regulatory Use.** The state veterinarian will recognize an mCVI digital signature. The veterinarian creating the mCVI will print or email a copy to accompany the animal shipment. Electronic copies will be sent to the state of origin and the state of destination when electronically signed.
4. **Alternative to typing individual Animal Identification and Test information.** Veterinarians may submit individual animal identification and test information by spreadsheet that accompanies the eCVI. The spreadsheet will contain the same individual animal and test information required on the eCVI. Place a notation, such as "see attachment". The species and number in shipment on the eCVI must match the number of animals on the spreadsheet. Animals on the spreadsheet not included on the shipment must be lined out. The attachment can be uploaded under the animal information.
5. **Record Keeping.** A digital or paper copy of each health certificate must be kept for proper record keeping. The easiest way to keep mCVI records is to create a folder in the email that they are automatically sent to as a permanent folder.
6. **Informative Video.** Must be watched before approval for use of mCVI.  
<https://www.dropbox.com/s/nw7uhes5p657jyy/mCVI%20Training%20Video.mp4?dl=0>

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Print Name

Sign

Date

Veterinarian email : \_\_\_\_\_

Return signed form to [SStarkey@mt.gov](mailto:SStarkey@mt.gov) or fax: 406-444-1929