Montana Department of Livestock Board Room #319/301 N Roberts/Helena, MT
May 14, 2019

Agenda items may vary as much as one hour earlier or later. Items may be added or deleted up to 48 hours prior to the meeting. Look for changes at www.liv.mt.gov

8:00 AM CALL TO ORDER

8:00 AM BOARD ADMINISTRATIVE CONSENT ITEMS

Approval of Past Meeting Minutes
--March 29, 2019

Bureau Reports
--Animal Health Bureau
   • Report - USAHerds User Group Meeting
   • Report - USDA Brucellosis Diagnosis & Surveillance Training
   • Report – USAHA GRC Meeting

--Meat & Poultry Inspection Bureau
   • Completion of Inspection Methods Course
   • Request Permission to Hire NW District Supervisor
   • New Inspectors Hired

--Milk Control Bureau
   • Montana Dairy Closures
   • FY2020 Milk Control License Renewals/Applications
   • Annual Quota Readjustment Analysis
   • Documentation of Bureau Processes
   • Montana Milk Price Trend

Out-of-State Travel Requests
--Animal Health Bureau
   • EMRS2 Training

--Milk Control Bureau
   • IAMCA 2019 Conference
8:10 AM  **OLD BUSINESS**

**Close-Out Discussion on the 2019 Legislative Session**
--Fiscal Bills (HB 2, HB 3, HB 5, HB 10)
--Implementing Passed Policy Legislation

**Finance Committee Report**

**Items for Future Planning Conversations**
--Foreign Animal Disease Preparedness Plan
--MDOL/MBOL Long-Range Strategic Planning
--Needed Board Refresher Trainings
  • Montana Code of Fair Practices
  • Montana Human Rights Act
  • Executive Branch Budgeting and Finance
  • Sexual Harassment
--Planning for a New MVDL/Lab Building Sub Committee

9:30 AM  **NEW BUSINESS**

**Employee Recognition**
--Dr. Emily Kaleczyc, 2018 Governor’s Award Recipient
--Leslie Doely, 2019 State Information Technology Award Nominee

**Legislative Audit Requests Due May 31**

**Request to Change Performance Evaluation Deadlines in Board Policy and Procedure from Fiscal Year to Calendar Year** (requested action by State HR)

**Discussion of Producer Feedback Received During Per Capita Collection Period**
<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:00 AM</td>
<td>RECESS</td>
</tr>
<tr>
<td>10:15 AM</td>
<td><strong>LEGAL COUNSEL UPDATE</strong></td>
</tr>
<tr>
<td></td>
<td>Legal Update from DOL Legal Counsel, Rob Stutz (May Require Executive Session)</td>
</tr>
<tr>
<td>11:00 AM</td>
<td><strong>CENTRALIZED SERVICES DIVISION REPORTS</strong></td>
</tr>
<tr>
<td>11:00 AM</td>
<td>Livestock Loss Board</td>
</tr>
<tr>
<td></td>
<td>--Report on Livestock Loss Claims</td>
</tr>
<tr>
<td>11:15 AM</td>
<td>Predator Control</td>
</tr>
<tr>
<td></td>
<td>--Update on Activities of USDA Wildlife Services</td>
</tr>
<tr>
<td>11:30 PM</td>
<td><strong>Fiscal Bureau</strong></td>
</tr>
<tr>
<td></td>
<td>--May 2019-June 2019 Expenditure Projections</td>
</tr>
<tr>
<td></td>
<td>--April 30, 2019 Budget Status Report</td>
</tr>
<tr>
<td></td>
<td>--April 30, 2019 State Special Revenue Report</td>
</tr>
<tr>
<td></td>
<td>--Per Capita Fee (PCF) Reporting and Collections Update</td>
</tr>
<tr>
<td></td>
<td>--Non-Exempt Comp Time Payout</td>
</tr>
<tr>
<td></td>
<td>--Information Technology’s Livestock Unified Application (HB10) Update</td>
</tr>
<tr>
<td>12:30 PM</td>
<td>LUNCH</td>
</tr>
<tr>
<td>1:00 PM</td>
<td><strong>ANIMAL HEALTH &amp; FOOD SAFETY DIVISION REPORTS</strong></td>
</tr>
<tr>
<td>1:00 PM</td>
<td>Animal Health Bureau</td>
</tr>
<tr>
<td></td>
<td>--Proposed Changes to Administrative Rules – Reportable Diseases</td>
</tr>
</tbody>
</table>
--Proposed Changes to Administrative Rules – Alternative Livestock
--Request to Hire Brucellosis Compliance Position
--USAHerds Annual Contract Renewal
--Report – Bovine TB Epi Update

2:15 PM  Veterinary Diagnostic Lab
--Introduction of Dr. Gregory Juda
--NAHLN Equipment Purchase

2:45 PM  Milk & Egg Bureau
--General Updates

3:00 PM  RECESS

3:15 PM  BRANDS ENFORCEMENT DIVISION

3:15 PM  Brands Enforcement Division
--Request to Hire Administrative Support/Supervisor

4:00 PM  COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS/COMMENTS FROM PRODUCER ORGANIZATIONS

4:45 PM  SET DATE FOR NEXT BOARD MEETING

5:00 PM  ADJOURN