



# Board of Livestock Meeting

## Agenda Request Form

**BOL Meeting Date: January 15, 2016**

1. From: Leslie Doely		Division/Program: Brands Enforcement				
<b>Agenda Item:</b> General Updates						
<ul style="list-style-type: none"> <li>• Updates on Area Supervisor coverage</li> <li>• Personnel Updates</li> </ul>						
Time needed: 10 minutes	Attachments:	No		Board vote required?	No	

2. From: Dr. Bill Layton		Division/Program: Diagnostic Laboratory				
<b>Agenda Item:</b> General Updates						
Updates on current issues – available for questions						
Time needed: 10 Minutes	Attachments:	No		Board vote required?	No	

3. From: George Harris		Division/Program: Centralized Services				
<b>Agenda Item:</b> December Monthly Financials						
Background Info:						
Any items of concern in the December financial report will be reviewed. In the last Board meeting the cost of employee payouts were discussed. These payouts are included in the expenditures in the financial reports in the divisions where they have occurred. The exact dollar amounts to date will be presented. Options to cover the spending authority that may be needed by FYE will be discussed.						
Time needed: 10 - 15 Minutes	Attachments:		Yes	Board vote required?	No	

4. From: George Harris		Division/Program: Centralized Services				
<b>Agenda Item:</b> Per Capita Fee Collection Update/State Special Revenue Review						
Background Info:						
The state special revenue comparison will be presented. The actual collection of per capita fee through December will be presented. The Board will be updated on the status of our deferred revenue cash to meet accounting requirements.						
Time needed: 10 Minutes	Attachments:		Yes	Board vote required?	No	

5. From: George Harris	Division/Program: Centralized Services	
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**Agenda Item:** County Predator Control Per Capita Allocation

Background Info:

CSD has received the per capita billing data for the three counties that have entered into agreements with the department for predator control. The dollar amounts will be presented to the Board. Wildlife Services representatives may be available to discuss the process and need.

Recommendation: The Board may or may not approve the recommended amounts.

Time needed: 15 Minutes	Attachments:		Yes	Board vote required?		Yes
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6. From: George Harris	Division/Program: Centralized Services	
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**Agenda Item:** Audit Updates

Background Info:

The State Legislative Auditors are continuing their financial review of the Department. The Board will be updated as to their progress.

The FSIS Meat Inspection on site audit was completed in December and reported to the Board by the Bureau Chief. There were no major issues and a final report has not been received to date.

There has been no report on the program audit at the Diagnostic Lab.

Time needed: 5 Minutes	Attachments:	No		Board vote required?	No	
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7. From: George Harris	Division/Program: Centralized Services	
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**Agenda Item:** Information Technology Update

Background Info:

Jim Newhall will present to the Board the Information Technology Plan and projects that he and the IT staff are presently working on and plan to work on in the future. Any questions from the Board will be addressed.

Time needed: 15 Minutes	Attachments:		Yes	Board vote required?	No	
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8. From: Dr. Marty Zaluski	Division/Program: Animal Health Division	
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**Agenda Item:** Out-of-State Travel Request

Background Info:

As a member of the Executive Committee of the USAHA, Dr. Zaluski is requested to participate in the Committee on Government Relations (GRC) in Washington DC. The purpose of the GRC is to collaborate with federal officials seeking updates on current animal health issues and responses to resolutions approved at the annual meeting of the Association. By doing this, the Committee enhances the Association's ability to directly influence the regulatory process on animal health issues.

- Travel to Washington DC

Monday 3/14: Travel day/ Joint Executive Committee meeting, approx.. 6pm. Potential for earlier hill visits pending.

Tuesday 3/15: Agency Meetings at AVMA office

Wednesday 3/16: Agency Meetings at NCBA office

Thursday 3/17: EC meeting/possible hill visits; anticipated travel home that evening.

- Budget:

Travel: (estimated airfare)	\$ 700
Lodging: \$226/night (x4) =	\$1004
Per Diem: \$43/day (x5) =	\$ 215
<b>Total budget:</b>	<b>\$1704</b>

Recommendation: Board Approval

Time needed: 10 Minutes	Attachments:	No		Board vote required?		Yes
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9. From: Dr. Marty Zaluski	Division/Program: Animal Health Division	
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**Agenda Item:** Request to fill animal health administrative specialist position (HB 2 funded).

**Background Info:**

The current brucellosis program compliance specialist position will be vacant as of January 11, 2016. This position requires a full time individual. This individual spends the majority of their time on the brucellosis program but has other duties as well:

- DSA Compliance (30%)
  - Monitor compliance with testing and movement restrictions
  - Provide information to brands personnel, local brand inspectors, veterinarians and producers
- DSA Reimbursements (20-40%, seasonal)
- DSA Reporting and Evaluation (10%)
  - Internal review as well as USDA-APHIS annual DSA review
  - Other disease reports
- DSA Epidemiological Investigations (0-20%, very episodic)
- IBMP Report (5%)
- Trichomoniasis (1-10%, episodic and seasonal)
- eCVI (5%) support for veterinarians

This position is critical to the brucellosis program. Without it veterinary and producer testing reimbursements would be significantly delayed or not fulfilled, DSA requirement compliance would deteriorate and would put the DSA program at risk of failure and therefore the state's brucellosis status.

If filled internally from Animal Health Division, request to fill subsequent vacancy.

**Recommendation:** Board Approval

Time needed: 10 minutes	Attachments:	No		Board vote required?		Yes
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10. From: Dan Turcotte	Division/Program: Milk & Egg Inspection	
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**Agenda Item:** General Updates

General Updates

Time needed: 5 Minutes	Attachments:		Yes	Board vote required?	No	
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11. From: Dan Turcotte	Division/Program: Milk & Egg Inspection	
<b>Agenda Item:</b> Update on options for Milk Processing Rule		
Background Info:		
Chad Lee will present on additional options for the milk control rule.		
<ul style="list-style-type: none"> <li>• Milk Inspection &amp; Milk Lab Assessment <ul style="list-style-type: none"> <li>○ Without sufficient revenue, the Milk &amp; Egg Bureau cannot fulfill its mission. Staff will discuss the status of the program for FY2016 and alternatives that can provide sufficient revenue for FY2017 that address a number of concerns voiced by the public.</li> </ul> </li> </ul>		
Time needed: 30 Minutes	Attachments:	Yes   Board vote required?   No

12. From: Gary Hamel	Division/Program: Meat & Poultry Inspection	
<b>Agenda Item:</b> General Updates		
Updates on current issues.		
Time needed: 5 Minutes	Attachments:	No   Board vote required?   No

13. From: Chad Lee	Division/Program: Milk Control Bureau	
<b>Agenda Item:</b> General Updates		
General Updates		
Time needed: 5 Minutes	Attachments:	No   Board vote required?   No

14. From: George Edwards	Division/Program: Livestock Loss Board	
<b>Agenda Item:</b> General Updates		
General Updates		
Time needed: 5 Minutes	Attachments:	No   Board vote required?   No